

Claverham Future

Minutes: 25th February 2016 8pm Claverham Neighbourhood Development Plan

Attending: Chris Moore, Roger Wood, Nigel Cooper, Dave Hayler, Jean Watson, Helen Barker, Gary Barker, Ann Gawthorpe

Apologies: Wendy Griggs, Grace Earl (NS Times), Teresa Moore

Last Minutes: Accepted

Draft Neighbourhood Plan

Celia Dring Commentary and Our Responses For Agreement

1. UTC Site designation in Plan and CS33 *Gary agreed to try and write a new Objective based on the sustainability angle of CS33*
2. Possible format required for submission *All discussed and four documents adopted, it was noted that the Basic Conditions Statement had some incorrect references which Nigel had missed when drafting. Comments, provided via Dropbox on other documents had been picked up prior to the meeting. It was agreed that the whole of the two survey results would be incorporated in the Appendices*
3. Reworded Visions and Objectives *A series of changes and observations were made by all and the revised Vision (singular) and Objectives were framed for Nigel to record and add into the Plan Document*
4. Meeting Celia on Tue 1st at 2:30pm to resolve as much as possible *Several matters were raised that have to be discussed as below Ann and Chris will attend with Nigel at Nigel's house. If others can raise any queries they believe relevant that would be appreciated.*
5. Independent Professional Review £750 (therefore post April). *This was agreed to be a good idea. Chris to research Budget application timing and start framing the new budget call for next year as we need the funding to kick in at the start of the fiscal year)*
6. Who takes it from here? (Barring text revisions) YPC? *Celia will be asked to frame the following processes.*
7. HRA & SEA letter required of NSC. *This will be asked of Celia to complete.*
8. Ask Celia to complete the Local Plan Information. *We will have to ask Celia to complete the sections of the Basic Conditions Statement that relate to NSC policy.*
9. Celia to provide likely timescales. *This will be asked of Celia.*
10. Can NSC provide us with a printing facility for our meeting?

Nigel agreed to bring all four documents up to date with the new additions and various comments the next day.

Ann raised the matter of the appearance of the documents and that professional assistance would be advisable. This amongst other matters will have to be considered in the budget.

It was explained to all that there is nothing to stop having a NP in place and 'made' prior to NSC getting their Plan 'made'. The NP will become a part of the local statutory development plan but, obviously, it cannot rely on remitted policies and new Local Plan Policies that were not available could conceivably supersede it.

See <http://planningguidance.communities.gov.uk/blog/guidance/neighbourhood-planning/what-is-neighbourhood-planning/what-is-a-neighbourhood-plan-and-what-is-its-relationship-to-a-local-plan/> Para 009.

Next Public Meeting:

Agreed date and time has been published by Grace Earl is **18th March 7:30p.m. Presentation at 8:00** followed by open commentary from the floor after reading at tables with drink and nibbles



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Catering: Roger to obtain budget from Barry. Chris to set up the PO process with Crispin. Any Liaison required on the night? How does bar tally operate?

Presentation: Writing and Presenting by Nigel.

Photographs: We must have some suitable photos, Gary volunteered

House keeping Setting-Up: We all agreed to try and be there to sort out the hall at 18:30pm

Projector: Who is bringing? Wendy (currently on holiday) is asked to try and arrange for Nigel to test in advance of the meeting (Difficulty last time!)

Printing: Jean proposed to arrange with NSC at their discounted rates.

Campaign Email: Drafting was agreed as published on Agenda to be sent out ASAP and also a week in advance of the meeting. Campaign mail also to be as A4 poster x 4 for putting up in Village and Village hall.

Running Order of the Mtg: ALL to comment well before the presentation is written.

- Arrival and pick up drink and food (controlled on fixed bar tab)
- Seat at one of 10 or 12 pre-prepared tables. Each table to try and have a person from the steering group, we do not sit-together. We may have to move about. Each table to have a copy of the Plan Document (Possibly more dependent on printing costs). Maybe the steering group will have to sit between two tables.
- Each table (or pair of tables) to be asked to consider each of the policies with discussion led N.B. Nigel is up front.
- Short presentation on the evening's business.
- Run through the Vision, objectives with an explanation, then each of the Policies, take comments and seek authority on a show of hands at each Policy and possibly the Vision and Objectives (if Tables wish to). Specifically talk of the lighting pollution and the acoustics matter to gain backing evidence.
- Each table or Pair of tables to have votes recorded for each table and any key comments, this must be done openly at each policy vote. (Post mtg note from Dave: we need each policy pre-tabulated with For/Against votes)
- Round off the evening with "any questions", perhaps a vote on the overall plan, a thank you and a quick overview on what next. (Post mtg note from Dave: Dave will do a Hot-debrief giving the outcome of the voting through the evening and give thank you)

YPC Liaison

Roger: Nothing to report, but Roger was asked to comment on the Cleeve (Bishops road), traffic calming.

Budget:

Chris Catering to come Roger will provide detail to Chris on costs this Saturday 27th, new budget required for next period, there is also the matter of further professional advice on publishing and Nigel requested that some consideration was made of the printing ink and paper he was using.

Website:

The Website is open, if anyone has content or ideas to add, please suggest.

General:

Dave concluded the meeting with the positive view that we have come a long way since starting and a re in good shape!

Next Meeting: 18th March 6:30 for 7:30pm Public Meeting

Post-Public Mtg. Meeting: 7th April 6:30 for 7:30pm to resolve any changes