

Claverham Future

Minutes: 7th April 2016, 8pm - Claverham Neighbourhood Development Plan

Attending: Chris Moore, Teresa Moore, Gary Barker, Ann Gawthorpe, Dave Hayler (Chair).

Apologies: Nigel Cooper, Roger Wood, Wendy Griggs, Jean Watson, Helen Barker, Massimo Morelli, Grace Earl (NS Times).

Last Minutes: Accepted

1. Matters arising

All matters either complete or have been added as agenda items for this meeting.

2. Draft Neighbourhood Plan

2.1. Celia Dring – Meeting on Tue 1st at 2:30pm was productive - Nigel, Anne, Chris and Dave present. Resulting amended version of plan taken to Public Meeting 18th March 2016.

Discussion – Teresa and Chris told meeting LGS2 needs explicit comment that it is subject to VG application as well. **Dave – COMPLETE**

VG evidence to be added as an appendix and cross-referenced to 7.16 ENV 4. **Nigel**

2.2. Independent Professional Review – Chris provided ‘Outstanding Items’ list (attached) covering steps to get from current position to plan adoption – see attached – this included an Independent examination at a cost of £750 + vat (£900) at step 6. Meeting accepted the steps proposed.



NP Outsnding work
060416.docx

Query raised as to requirement for HRA and if it had been ruled out. Celia was following this up at request of Nigel, unsure if any update yet received. **Dave email sent to follow-up in Nigel’s absence to Celia.**

Flagged we still need to formally inform land owners ref LGS application (but recognised this had been in public domain for some considerable time). **Nigel to write as chair on return.**

2.3. Claverham Sustainability Matrix was presented by Chris (attached). Needs to be added to plan as Appendix **Nigel.**



Claverham Sustainability
Matrix Comment

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Matrix to be sent to Celia and request update from authors of NSC's comments following evidence presented. **Chris – please also see 7.1 post**

3. **Sites Allocation Plan Public Mtg 31.03.16**

3.1. Planning in principle – Constraints and/or conditions - Item discussed – amendment made to combine 7.4 and 7.5. Further amendment made to CF3, based on consultation. It was not felt possible to provide specific space/spec of any resulting community facility.

3.1.1. Is there a need to place any further conditions on the future scheme(s) at UTC. Discussed – It was felt Nigel's drafting amendments and combining 7.4/7.5 addressed this.

3.1.2. Is it necessary to quote compliance with the Sustainability Policy? Check to be made with Celia to see if this is a requirement. **Dave – email sent**

3.1.3. Is it necessary to say part of the scheme should be housing but not uniquely (as sustainability policy requires some social benefit which could be a community on-site facility)? Proposed redrafting and combination of 7.4/7.5 accepted.

4. **Public Meeting 18th March 2016 – Update:**

4.1. Event – attendance and outcomes (media coverage received). Suggested to collate media articles from Grace, and add into public consultation Appendix. **Dave email sent to progress with Grace.**

4.2. Children's / Teenager's input to the Neighbourhood Plan. Discussed – agreed to add comment in public consultation section to highlight school had been contacted **Dave - COMPLETE**, and to include feedback received into appendices **Nigel**. Agreed no further pro-active youth consultation required at this stage – all houses had received the survey, and therefore all families have had chance to represent their views. The policy supports provision of a youth facility and it therefore represents the village requirement.

4.3. 'Finalised folder' – discussed.

4.4. Proposed amendments were discussed including NC's suggestions (as in Rev#9).

Proposal to move map at page 18 next to map at page 7 for ease of reference and as a 'scene setter'. **Nigel please (to prevent other unintended consequences in doc!)**

4.5. 'Cool Review' suggested by NC ref any final comments on NHP. Proposals made and amended in Rev#10. **Chris offered to re-read Anslow plan (as recognised good practice) and cross-check approaches and product and brief accordingly.**

Query raised whether all appendices are referenced in the right place to aid the examiner e.g. can we provide reference to Appendix, page and section to assist/guide examiner's navigation of documents. Will need to be done once final version reached to ensure accuracy. **Anne**



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5. YPC Liaison

- 5.1. YPC Mtg – Chris briefed on his attendance.
- 5.2. Parish Poll – required at YPC mtg on Monday 21 March 2016 – Flyers provided at Claverham Village Hall. Meeting recognised that email sent to Nigel's distribution list stood a very good chance of reaching those who have demonstrated themselves sufficiently motivated to become involved in the consultation exercises, and was therefore a good way of providing support to YPC.

6. Budget:

- 6.1. Chris confirmed budget for public meeting complete. Also stated that of the £2,544 grant received, £2,381 has been spent, and remainder would be returned.
- 6.2. Discussion on new budget required for next period. Identified £900 required for independent review, possible opportunity to join with Yatton NHP regarding a traffic survey, and printing costs for plan would need to be met. Also need to consider funding for HRA if required. Chris is following up with Rhiannon re the Traffic Survey. Celia was going to seek costs from NSC print shop on behalf of NC. **Dave email sent to follow up in NC's absence.**

Meeting gave Chris authority to progress budget request – **ALL - ANY MORE BUDGET NEEDS TO CHRIS AS A MATTER OF URGENCY PLEASE.**

7. A.O.B.

- 7.1. **HIGHWAYS RESPONSE – Teresa:** NC had circulated comments from Highways that were contrary to the evidence obtained and the consultation. Proposed this should be fed back to Celia together with the sections containing the evidence used to develop our comments and request update from authors of NSC's comments (App D, s4.1 (p30); App F, s6.3 (p65); App J, s10.1 (p83)). **Chris – please can you do this when you send the Matrix – will be good to have as one email, thanks.**

Next Meeting: 8.00 p.m. Thursday 28th April 2016, Claverham Village Hall.